

Director of Music, Worship and Arts

Location: Shiloh Missionary Baptist Church – Anchorage, Alaska

Description

The Director of Music, Worship & Arts creates worship experiences that lead the Shiloh community to understand and experience God in new ways. The essential activities include creating and leading worship experiences that enhance and complement preaching, in addition to developing and shepherding the worship team.

The worship director shall be the "producer" of each service and special program. Although the Senior Pastor is the "director" in terms of setting the theme and overall direction, the worship director shall oversee and coordinate all the details that a service encompasses.

The worship director shall ensure that all the musical and technical aspects of the service advance the theme for the day. This individual will oversee song and choral selection, media preparation and presentation, sound and lighting enhancements, and coordination of all musicians and vocalists.

This individual will lead the congregation in worship by skill and example.

One of the major roles of the Worship director is to coordinate, administer, and implement musical programming. The Worship Director will need to work with, accompanist, musicians, and Directors of other music groups as needed to accomplish these tasks.

The director should have these main qualities:

- Possesses the spiritual gifts of Leadership, Administration, Creativity and Service.
- Have a strong, personal, and growing walk with the Lord.
- Is living a life of integrity that is above reproach.
- Is a Disciple Maker.
- Has a heart for church ministry.
- Performs equally well with and without direction.
- Excellent ability to lead others but works well alone if needed.
- Has a proven ability to appropriately take initiative to complete tasks.
- Has a tremendous work ethic.
- Has a genuine love for people.
- Understands the benefits of working as a team and engages as a team player.

Responsibilities

The following are the list of responsibilities for the position:

- Meets weekly and/or as scheduled with the Pastor or designee for planning worship services.
- Plan and coordinate creative Sunday morning blended style services in consultation with the Senior Pastor and/or designee, and the worship planning team when available.
- Supervise all paid and volunteer staff in Music and Worship Arts.
- Provide leadership in the adult music ministry including recruiting, conducting, rehearsing, and programming.

- Develop and oversee vocal and instrumental ensembles, drama, dance, and music programs for youth and children.
- Select and purchase music, worship and music resources, musical instruments, and equipment.
- Oversee maintenance of worship equipment, schedules, copyright licensing and other administrative needs, utilizing the church secretary and the technical advisor(s).
- Plan and Coordinate music for Wednesday worship and for special and community events as needed.
- Plan major seasonal and outreach events [Easter, Christmas, Anniversaries, etc.]
- Oversee the worship department budget, organization, and volunteers.
- Develop Music, Worship & Arts in the light of changing resources and congregational needs.
- Provide pastoral care for the music ministry team—included but not limited to their rehearsals, musical development, commitment to excellence, spiritual growth and development and teaching a Biblical philosophy of worship.
- Represent the church by serving on appropriate denomination committees and community organizations.
- Be neatly attired and well groomed. Be professional and business-like.
- Be punctual arriving no later than 15 minutes prior to the start of a rehearsal or service.
- Actively participate as a member of the SMBC staff team in the overall church program. This includes but is not limited to participating in staff planning meetings and in outreach and ministry visitation.
- Personal Growth & Development achieved through practice, educational opportunities, worship and music training, conferences, and workshops should be a priority.
- Other responsibilities as agreed upon under the direction of the Senior Pastor.

Skills and Requirements

- 5 years or more of proven experience in creating and leading worship experiences in large group settings
- College degree (Associates, Bachelors, or Masters), training or certification in music ministry or a related field, are appreciated.
- Minimum two years successful experience within the past 5 years in church setting.
- Demonstrate ability to read music and play selected hymns, Gospel songs, and contemporary and traditional praise and worship songs.
- Must be able to provide instructions in music readings, theory, and interpretation to other volunteer musicians.
- Ability to lead and care for volunteers—both relationally and administratively.
- General understanding of the operational and technical [lighting, acoustics, visual display, and staging] aspects that must be translated into practical ways to support and complement creative content of worship and events
- Passionate spirit for exploration, innovation, and change.
- Discernment, maturity, and ability to engage the Shiloh community, using readings, music, Scripture, silence, and other avenues of worship to move others in fresh and inviting ways to a deeper understanding and experience of God.

- Ability to collaborate with the Senior Pastor, Technical Director, and other key Sunday Team staff to create a worship experience that complements the vision for each service.
- Demonstrated flexibility and responsiveness to changes in direction for a service when needed.
- Ability to create vision, strategies, and goals for a team and manage people and programs in a way that ensures aims and objectives are met.

Position Type

Full Time – at least 40 hours a week (sometimes 45-50 hours with special community invitations)

Accountable To

The Senior Pastor

Salary

Negotiable and benefits are offered

Application

If you are interested in applying for this position, please send a cover letter and resume (in Microsoft Word or PDF format) to our Executive Minister, Reverend Mildred Parker, at mildred.parker@shilohmbcalaska.org, or you can apply online at shilohmbcalaska.org/employment.

We will begin reviewing applications immediately.

